

## JOB VACANCY

Job Title: **Clinical Officer (1)**  
Country Program: South Sudan  
Location of Position: **KajoKeji County**  
Position Reports to: Medical Director  
Desired Start Date: ASAP  
Advertised Date: **06<sup>th</sup>- Dec - 2023**



### Our Background

Coniah Medical Complex is a Private Medical facility fully Registered and License by the Republic of South Sudan. We are operational in Yei River County at Jamia Street, Opposite the Market, Next to the Mosque, KajoKeji County at Leikor Center, Moyo Road, Central Equatoria State and Awerial County at thou achak, Minkaman, Lakes State; we are dedicated to providing quality patient care with unrelenting attention to clinical excellence, patient's safety and an unparalleled passion and commitment to assure the very best healthcare for those we serve. Saving lives and relieving suffering through health care, relief and development programs and further information about us can be obtained via. [www.coniahmedicalcomplex.com](http://www.coniahmedicalcomplex.com)

Established in 2018 by Professional Health Personals, Coniah Medical Complex is a Private, voluntary, nonsectarian, nonpolitical institution. Its mission is to improve the quality of life through health interventions and to provide comprehensive and compassionate health care for individuals and families in cooperation with the area medical community.

### Essential Job duties / Scope of Work:

- Attend to patients, administer requisite treatment and maintain up to date records of all transactions using provided registers and forms.
- Manage all activities of the facility.
- Provide treatment in accordance with MOH/WHO therapeutic guidelines.
- Conduct daily wards rounds in the in patients department.
- Refer patients timely for advanced management.
- Facilitate staff in data consolidation.
- Organize, conduct meeting with the staffs and prepare plan of action and make follow ups.
- Correctly fill Insurance Medical forms and provide services to their clients while showing respect to clients' rights, privacy and dignity.
- Ensure confidentiality and respect informed choice.
- Maintain positive working relationship with clients and colleagues and embrace professionalism, team working, integrity and medical work ethics.

### Personnel Qualifications (Training/experience required):

- Diploma in Clinical Medicine,
- Ability and willingness to work in remote areas and under any work related pressure.

#### YEI BRANCH

Jamia Street, Opp the Mkt, Next to the Mosque  
+211 (0)928 006 337 | 922 224 354  
coniahmedicalcomplex@gmail.com  
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#### KAJOKEJI BRANCH

Leikor Centre, Moyo Rd  
+211(0) 924 077 736 | 922 224 354  
coniahmedicalcomplex@gmail.com  
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- Good interpersonal skills and ability to uphold patient confidentiality and with a high experience in clerking.
- At least Four years of work experience working for a recognized health service provider,
- Competent in computer usage with proficiency in Word, Excel, PDF, internet and knowledge in Hospital Management system software.
- Knowledge of the Local language is a must.

**Remuneration:** An attractive package.

**Submission of Applications:**

Applications from qualified personnel's accompanied with an updated CV in English should be sent to the below address by the close of business **6<sup>th</sup>/Jan/2024**, send application to: **HR Manager, Juba Head Office on email ONLY: [info@coniahmedicalcomplex.com](mailto:info@coniahmedicalcomplex.com)** please Note that:

- ✚ This position is open to **National and Non Nationals**. This is a non-relocatable position.
- ✚ Due to the urgency of this vacancy announcement, **CONIAH MEDICAL COMPLEX** reserves the rights to fill this position prior to the closing date.

**CONIAH MEDICAL COMPLEX** is committed to gender equality in its mandate and its staff. Female candidates are strongly encouraged to apply. Acknowledgement will be send to short-listed candidates only.



**YEI BRANCH**

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